

**APPLICATION FOR PREFERRING COMPENSATION CLAIMS FOR DAMAGE,
SHORTAGE OR LOSS OF GOODS/PARCELS**

Letter No.

Dated:

**To,
The Chief Claims Officer,
North Western Railway,
Jaipur..**

Dear Sir,

Sub: Claims for compensation: Railway Receipt/Parcel Way Bills/Luggage.

Ticket No _____ From: _____ to _____ under
Section 106B and 192 of the Railways Act, 1989

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I/We prefer a claim on the Railway as per particulars of Railway Receipt/Parcel Way Bill/Luggage Ticket given below:

From _____ (Station) to _____ (Station)
via _____.

Invoice and Railway Receipt/Parcel Way Bill/Luggage Ticket No. _____ Dated:
_____.

No. of packages and description of consignment booked as shown in the Railway Receipt/Parcel Way Bill/Luggage Ticket:

_____.

Name of the Consignor: _____

Name of the consignee: _____

Date of Delivery: _____

Details of shortage, damage or loss _____

_____.

Full particulars of the contents of the missing or damage package/packages showing the value of each article packed therein. (Copy of Short or Open Delivery Certificate, if any, should be enclosed) _____

The Amount claimed and how it is arrived at (The original trade invoice or other proof of value of the goods together with a copy thereof should be enclosed)

_____.

My/Our title to the claim (A letter of authority from the consignee, if necessary, the Railway Receipt in original and Partial delivery certificate either in original or a certified copy should be enclosed) _____.

Other remarks, if any _____

Yours faithfully