

Information as per RTI act 2005

Powers and duties of officers and supervisors:

Designation

Duties

Sr.DEN (Co)

Overall in-charge of Engineering Department of Ajmer Division. Overall management and Co-ordination of all activities pertaining to Engineering department, decision making, dealing of DAR cases, exercising of financial powers for procurement of P.Way & other items, engaging contractors for Special & Zone works, coordination with HQ and other departments in the division.

Sr.DEN(West)

Sr. DEN (West) is overall incharge of his jurisdiction of HP-PNU which includes all P.Way & Works related items. He also deals with DAR and RTI cases pertaining to his jurisdiction. ADEN/ABR & ADEN/MJ work under the supervision of Sr.DEN (West) and they direct report to Sr. DEN (West) and finally to Sr.DEN(Co.)All.

DEN(East)

Looking after section between MD-HP, MD-PUHT & All-COR including P.Way and Works related items. Dealing with DAR and RTI cases pertaining to his jurisdiction of MD-HP, MD-PUHT & All-COR section. There are two sub Divisions i.e. ADEN-BHL and ADEN (Line) Ajmer sub divisions. They report to Sr. DEN (East) and finally Sr. DEN(Co.)All.

DEN(SOUTH)

DEN(SOUTH) is overall incharge of his jurisdiction of COR-RPZ, MJ-MVJ, RPZ-HMT (excl.) section. All items relating to P.Way and Works in this jurisdiction are looked after by DEN(South). DEN(South) also deals with DAR and RTI cases pertaining to his jurisdiction. There are two sub divisions of ADEN-RPZ and ADEN-DNRP under him. Both these ADEN-RPZ & DNRP work under his supervision and they direct report to DEN(South) and finally to Sr.DEN(Co.) if needed.

Rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its function:

Rules and regulations:

- i) Railway Service Conduct Rule.
- ii) Disciplinary and Appeal Rule.
- iii) Hours of Employment Regulation.
- iv) Pass Rule.
- v) Leave Rule.
- vi) Pension Rule.

Instructions and Manuals:

- i) Indian Railway Establishment Code.
- ii) Indian Railway Financial Code.
- iii) General Conditions of Contract and standard specification.
- iv) Operating manual
- v) General and subsidiary rule
- vi) Accident Manual.
- vii) Indian Railway Store code.
- viii) Various technical pamphlets and instructions issued by RDSO from time to time.
- ix) Various instructions issued by Railway Board from time to time.
- x) General Rule and Service Rules.

Statement of the categories of documents that are held by it or under its control:

Codes, Manuals, Specification, Drawing, maintenance related documents, Records, files pertaining to inspections at various levels and remedial action. The policy guidelines and instructions from board, corrections slips to various Codes & manuals. Internal correspondence to carry out official jobs, which are not relevant to public at large.

Particulars of any arrangement that exist for consultation with or representative by the members of the public in relation to the formulation of its policy or implementation thereof:

For internal matters, there are arrangements for holding informal meetings, PNM etc. with the recognized trade unions at suitable intervals in which the various issues regarding establishment, operational aspects, staff welfares etc. are discussed and resolved accordingly. For public related matters, the branch officer of the division does not has any power to hold any meeting with the public representatives', however, Divisional Railway Manager periodically holds meeting with the Divisional Railway Users Consultative Committee (DRUCC) and may hold press conference for dealing public issues. Besides, there is public relation organization in every divisional office through which representation is being accepted. For improvement of service and passenger amenities in passenger trains, Railway administration accepts the various complaints and suggestions from the bonafied railway passengers and act accordingly for disposal thereof.

Statement of the board, council, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, committees and other bodies are open to the public, or the minutes of such meeting are accessible to public:

In ENGINEERING there is no such board, council, committee or other body.

SN	Name	Desig	Basic Pay	Grade Pay	Scale
1.	Sh. G.R. Kumawat	Sr.DEN(Co.)		8700/-	37400-67000
2.	Sh. A.K. Shishbal	ADEN(Track)		4800/-	9300-34800
3.	Sh. Shailender Jain	SSE/PW/T.		4600/-	9300-34800
4.	Sh. N.S. Rathore	Ch. OS/W		4600/-	9300-34800
5.	Sh. Ghanshyam Singh	Ch. OS/WA		4600/-	9300-34800
6.	Sh. Mahendra Verma	Ch.OS/Stores		4600/-	9300-34800
7.	Sh. Lal Chand	Ch. OS/Bug.		4600/-	9300-34800
8.	Sh. Ashok Kumar	SSE/Drg./I		4600/-	9300-34800
9.	Sh. K.M. Jangid	SSE/Estr./I		4600/-	9300-34800
10	Sh. Y.K. Bakoliya	SSE/LMC		4600/-	9300-34800

Directory of its officers and employees:

S N	Name	Desig	Mobile No.	Rly. No.	BSNL	Fax
1.	Sh. G.R. Kumawat	Sr.DEN (Co.)	9001196200	44400	0145-2427888	0145-2427888
2.	Sh. S.S. Bhati	Sr.DEN (West)	9001196201	44402	0145-2622602	0145-2622602
3.	Sh. S.N. Yadav	DEN (East)	9001196202	44404	0145-2631097	0145-2631097
4.	Sh. Satish Meena	DEN (South)	9001196203	44406	0145-2426290	0145-2426290
5.	Sh. Shailender Jain	SSE/PW/T	9001196215	44438		
6.	Sh. N.S. Rathore	Ch.OS/W	9610666777	44416		
7.	Sh. Mahendra Verma	Ch.OS/S	9460090624	44442		
8.	Sh. Ghanshyam Singh	Ch.OS/WA	9001196079	44418		
9.	Sh. Lal Chand	Ch.OS/Bug.	9001196134	44128		
10	Sh. Ashok Kumar	SSE/Drg./I	9680357136	44424		
11	Sh. Y.K. Bakoliya	SSE/LMC	9001196088	44440		
12	Sh. Arvind Jain	ADEN (HQ) All	9001196204	44410	0145-2626789	
13	Sh. K.K. Sharma	ADEN (Line) All	9001196210	44412	0145-2626789	
14	Sh. Mukesh Meena	ADEN/MJ	9001196206			
15	Sh. R.B. Meena	ADEN/ABR	9001196207	45400	02974-221194	
16	Sh. Raja Ram Meena	ADEN/RPZ	9001196208	43240	0294-2490468	
17	Sh. Varun Kumar	ADEN/BHL	9001196208	42400	01482-230165	
18	Sh. M.S. Sohu	ADEN/DNRP	9001196209	--	02964-230910	