

"Notice for Inviting Applications"

(No. NWR-HQ0Comm(CATG)/63/2020 dt. 07.05.2026)

Applications are invited by Principal Chief Commercial Manager/North Western Railway on behalf of President of India from reputed manufacturers/suppliers of PAD items (as described in form) who are willing to supply PAD items on mobile & static catering units over North Western Railway. The interested Manufacturer Firms/Suppliers should send their applications on prescribed application form. The application form fees of Rs 6300/- (non refundable) and short listing registration fees as mentioned in annexure -I of the application form should also be submitted within 10 days from last date of submission of application form after creation of MeRS ID in portal, failing which application will be summarily rejected. Last date for submission of application form is 09.06.2026 upto 15.00 hrs and opening of applications on the same day i.e. 09.06.2026 at 15.30 hrs. The application form can also be downloaded from NWR's website "www.nwr.indianrailways.gov.in" after publication of this notice.

All details of terms & conditions as well as application form are available on NWR's website.

Address:-
Principal Chief Commercial Manager,
North Western Railway, HQ Office,
Jawahar Circle, Malviya Nagar
Jaipur - 302017.


07.05.26

On behalf of President of India,
Dy. Chief Commercial Manager/Claims & Catg.
North Western Railway.

‘आवेदन पत्र आमंत्रण सूचना’

(No. NWR-HQ0Comm(CATG)/63/2020 dt. 07.05.2026)

भारत के राष्ट्रपति की तरफ से प्रमुख मुख्य वाणिज्य प्रबन्धक, उत्तर पश्चिम रेलवे प्रधान कार्यालय द्वारा इस रेलवे पर संचालित समस्त खानपान इकाईयों (स्टेटिक एवं मोबाईल) पर पी.ए.डी. आइटम्स की आपूर्ति करने हेतु इच्छुक निर्माताओं/आपूर्तिकर्ताओं से निर्धारित प्रारूप में आवेदन पत्र आमंत्रित किये जाते हैं। उक्त उल्लेखित आवेदन पत्र/डाक्यूमेंट जिसकी निर्धारित मूल्य रू0 6300/- (छः हजार तीन सौ मात्र) है, एवं रजिस्ट्रेशन शुल्क जो कि आवेदन पत्र के अनुलग्नक - I के अनुसार है वह आवेदन पत्र की अंतिम तिथि से 10 दिवस के अन्दर **MeRS PORTAL** के माध्यम से जमा करवाना अनिवार्य है, अन्यथा आवेदन निरस्त कर दिया जायेगा। आवेदन पत्र में प्राप्त आवेदक के विवरण के अनुसार **MeRS ID** इस कार्यालय द्वारा बनाई जायेगी। आवेदन पत्र अंतिम तिथि 09.06.2026 को 15.00 बजे तक जमा होंगे। प्राप्त आवेदन पत्र अंतिम तिथि 09.06.2026 को 15.30 बजे खोले जायेगे। अन्य नियम एवं शर्तें आवेदन पत्र में इस रेलवे की वेबसाईट www.nwr.indianrailways.gov.in पर उपलब्ध है।

संपर्क एवं आवेदन का पता :-

प्रमुख मुख्य वाणिज्य प्रबन्धक,
प्रधान कार्यालय (उ.प.रेलवे),
जवाहर सर्किल, मालवीय नगर,
जयपुर - 302017



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07.05.26

कृते भारत के राष्ट्रपति एवं उनकी ओर से
उप मुख्य वाणिज्य प्रबन्धक/दावा एवं खानपान
उ.प.रेलवे, जयपुर।



FORM NO: _____
RECEIPT NO: _____
For Official use only

Principal Chief Commercial Manager,
North Western Railway,
Headquarter Office,
Jawahar Circle, Malviya Nagar,
Jaipur-302017.
Fax: 0141-2725862

SUPPLIER REGISTRATION FORM

For Short listing of popular Brands of
PAD items on Mobile & Static Catering
units over NWR. Last date of submission of
Application form 09.06.2026 upto 15.00 hrs
and opening of applications on same day at
15.30 hrs.

Cost of Application Form Rs. 6300/- + Applicable GST per set, non-refundable. Free to MSEs/Startup Firms.

M/s. _____

Mobile:- _____

Tel. No:- _____

E- Mail:- _____



INSTRUCTIONS.

1. The short listing form can be downloaded from NWR's website www.nwr.indianrailways.gov.in. The form should be dully filled and signed/stamped by the applicant. Form fees of Rs 6300/- (non refundable) and short listing registration fees as mentioned in annexure -I of the application form should also be submitted within 10 days from last date of submission of application form after creation of MeRS ID in portal, failing which application will be summarily rejected. If the application/brand is not shortlisted, full fees will be refunded.
The fees should be deposited through MeRS (Miscellaneous E Receipts System) in Railway's account, for which the applicant will be registered in MERs portal, hence the following details will be required :-
 - (i) Name of Firm :-
 - (ii) (ii) Name of Contact Person :-
 - (iii) (iii) Mobile No. on which link will be send for payment :-
 - (iv) E - mail id :-
 - (v) GST No. of firm :-
 - (vi) Address:-
 - (vii) State:-
 - (viii) State Code:-
2. The registration shall be valid for a period of 3 years. In case a brand is banned the registration fee shall be forfeited.
3. The application form is available free of cost for certified and valid MSEs/Startup Firms 50% relaxation in non-refundable registration fee is also given to MSEs/Startup Firms as detailed below:-
 - A. Static Catering Units - Rs. 1,57,500/-.
 - B. Mobile Catering Units - Rs. 2,10,000/-.
 - C. Both type of Catering Units - Rs. 3,67,500/-.
4. Certified MSEs/Startup Firms will be given 50% relaxation in the turnover criteria as mentioned in Annexure-I and relaxation of one year experience in turnover criteria.
5. In the space given on the top of the form, indicate the name of brand and product for which short-listing for supplies to licensee units is sought. Each form is valid for one item/group of item as per Annexure-I.
6. Information desired in all fields is essential. Applicants must comply with the corresponding query. If the space provided is not sufficient, the applicant may attach extra sheet(s). Applicants should fill all fields, if the field is not applicable, write 'Not Applicable'.
7. All the details must be given along with required supporting documents.
8. North Western Railway reserves the right to accept/reject any or all applications at any point of time/stage without assigning any reason thereof.
9. North Western Railway's decision on Short-listing of applicants shall be final and binding.
10. The Short-listing will be valid for Three years from the date of issue of letter for short listing. However, it may be further extended; if considered necessary by the railway administration.
11. North Western Railway reserves the right to inspect the production facilities, as and when deemed necessary.
12. Railway reserve the right to change/modify/amend any or all of the provisions of this form at any stage.
13. The applicant shall submit the application in the prescribed format duly filling all the columns by relevant information (No column should be left blank) and seal it in an envelope and mark the envelop as "Permission/Short listing of PAD items on Mobile & Static catering units over NWR" and addressed to Principal Chief Commercial Manager, North Western Railway, Headquarter Office, Jawahar Circle, Malviya Nagar/Jaipur-302017. Application should reach as detailed above up to 09.06.2026 upto 15:00Hrs.
14. Application submitted by Fax, e-mail shall not be entertained and shall be rejected.
15. Application received by railway after the specified time on due date shall not be eligible for consideration and shall be summarily rejected. The application(s) sent by registered post or courier received at the aforementioned address after the due date & time, the same will be treated as 'LATE' and not be considered at any stage.
16. NWR reserve the right to cancel the procedure & short listing at any time without giving any reason/information. In such case the cost of form will not be refundable.



17. In case of complaints, action may be taken including to issue warning/fine/exemplary fines/ cancellation of short listing/ blacklisting of the brand as per the gravity of the complaints as per the level of competency. The party may prefer appeal within 30 days from the date of communication of action. In case of delay in preferring the appeal, the party has to explain the reason of delay and condonation may be reviewed/approved at level of authority higher to the authority that has imposed the action/ penalty.
18. The brand/product applied for short listing should not be/ have been included in the rejected files of FSSAI.
19. The standard decided by FSSAI from time to time has to be followed and the short listing will be subject to fulfillment of standards of FSSAI.
20. The Quantity & MRP of the product should not be higher than the MRP of same product and of same quantity in the local market under any condition and product should not be supplied with labels like "specially packed for Railways".
21. Railway may consider the replacement/addition of manufacturing plants of approved brand of PAD items subject to suitability of the plant proposed to be replaced/added as per the terms & conditions for which a formal request has to be made by the authorized party. Replacement/addition of a manufacturing plant will only be allowed twice within the validity of 3 years of the brand of PAD items. Replacement/addition can be permitted by the accepting authority ensuring that plant going to be replaced/added possesses requisite papers viz. FSSAI license, NABL test reports, etc. The accepting authority has the right to decline any such request.
22. In case the mother plant of the short listed brand is delisted or stopped for sale due to non fulfillment of required criteria of FSSAI in time, all the approved plants of such brand shall also be delisted/stopped from sale of such brands as per the decision taken by Railway administration.

Application Form for _____ Brand(s) of _____ (product) for bringing them on short-listed/approved list for Category _____.

- (Note):** 1. Please mention the category of catering units applied for short listing as per Annexure-I. (i.e. static or mobile or static and mobile both).
 2. The Registration Fee of Applicants not considered for short listing will be refunded according to Bank details furnished by them in Annexure-II. Implicitly, no application/communication will be needed from applicant's side.

Sr. No	Particulars	Details (May attach sheets. Please ensure that each sheet is properly marked in this column as "Enclosure -I", II and so on)
1.	Name of Brand(s) (Enclose copy of Certificate for registration of the brand issued by Registrar of Trade Marks.)	
2.	If Brand is registered by other than applicant then the applicant should attach such documents viz. Agreement etc in proof of having authorization to use the trademark.	
3.	Name of Product(s) (Please mention appropriate/ applicable main- head indicated under item no. 1,2,3...etc in Annexure-I of this Application Form).	
4.	Name and full address of the applicant with telephone & Fax Number.	



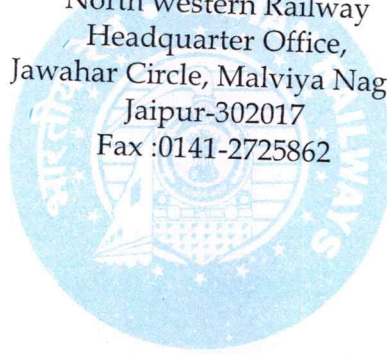
5.	Status of Applicant- Proprietorship/Partnership/Private Co./Public Ltd. Co./Cooperative/SSI Copy of applicable certificate such as Incorporation Certificate, Partnership Deed, memorandum of Articles & Articles of Association etc.	
6.	The firm must fulfill eligibility criteria in regards to Turn over from sale of Food & Beverage business for the last two completed financial years i.e. Financial Year 2024-25 & 2025-26. Please enclose Balance sheets & P&L Accounts for Financial Year 2024-25 & 2025-26 <u>duly</u> audited by a CA. The certificate from CA who has prepared the Balance sheet should be enclosed.	
7.	Valid Health License issued by Competent Authority-FSSAI License. (Enclose attested copy of the license)	
8.	Test report from a Govt., approved/NABL Accredited Laboratory, not older than 6 months from the last date for submitting this application form, certifying that the product(s) is/are confirms the specifications and standards mentioned in Annexure-I.	
9.	Enclose copy of Permanent Account Number (PAN) Card.	
10.	Sales Tax/TIN registration Nos. & GSTIN (Enclose copy of the Registration certificate)	
11.	Affidavit:- The applicant have to submit an affidavit (i) The Firm/company and its brand/product is not been banned/black listed by any Zonal Railway or IRCTC over Indian Railway. (ii) The fact/statements mentioned in the Application and Documents submitted with the application are genuine and true. If Railway Administration finds/ statement/documents fake or wrong, at any point of time my application may be rejected and suitable penalty including termination of registration, blacklisting, banning and debarring may be imposed.(iii) Documents submitted with at the time of short listing are same & valid as on date.(iv) The Quantity & MRP of the product should not be higher than the MRP of same product and of same quantity in the local market under any condition and product should not be supplied with labels like "specially packed for Railways". (The affidavit should be submitted in original on Rs. 500/- non judicial stamp duly Notarized.	
12.	Approval/permission/shortlisted by any other railway zone of Indian Railways/IRCTC during the last two years, (copy to be enclosed) (Optional).	
13.	Shelf Life of the product (s)	
14.	Name, address, Contact No. and E-Mail.ID of CA who certified the turnover for the FY. 2024-25 & 2025-26 (If the certificates are issued by different CAs, these detail are to be furnished for each CA.)	
15.	Enclose copy of registration certificate for MSEs/ Startup Firms.	



- I. The company/firm should be registered for manufacturing and selling similar products in India.
- II. The company/firm should possess valid license (FSSAI) issued by competent Government Authority.
- III. The Brand, for which Short-listing is sought, should be registered.
- IV. The Company/Firm should enclose copy of all relevant documents, in support of requisite information.
- V. The applicant has to pay registration fee as per details given in annexure-I to the application form which will be non-refundable (MSEs/Startup firms are required to pay registration fee as per item no. 4 of the instructions of this form) through MeRS portal generated ID of the applicant.
- VI. The registration shall be valid for a period of 3 years. In case a brand is banned the registration fee shall be forfeited.
- VII. The registration fee of the short listed suppliers will be not refundable and valid for 3 Years only. After 3 years same shall be reviewed or revised by minimum 10%.
- VIII. In case, the company is manufacturing only one brand, then turnover from sale of F&B items should be fulfilled.

Send your application on the following address:

Principal Chief Commercial Manager
North western Railway
Headquarter Office,
Jawahar Circle, Malviya Nagar,
Jaipur-302017
Fax :0141-2725862



VERIFICATION

- I/We _____ solemnly declare that to the best of my/our knowledge and belief, the information given in this application form and the annexure (s) and statements accompanying it are correct, complete and truly stated and also that we shall be bound by the acts of my/our duly constituted attorney.
- It is certified that this is not a tender form but an application form for short listing of brands.
- Samples of the product are also required to be sent as & when demanded for short listing, free of cost to North Western Railway.

The following person(s) may be contacted for any information or clarifications relating to this Registration Form:

Name

Designation:

Telephone:

Mobile:

E-Mail:

Dated:

SEAL



(Signature of the Applicant)

Address: _____



(Signature of the Applicant)

Eligibility Criteria: PAD Items _____ Annexure -I

The firm should have requisite turnover, as given below, from sale of Food & Beverage items for which short-listing is sought, for the year i.e. 2024-25 & 2025-26:-

S. No.	Name of the Items, Group of Items and Quality Standards.	Turnover per annum from sale of "F" & "B" items.	Registration Fees (Non- refundable) for sale over Catering units over NWR for 03 years+ Applicable GST.
1	ICE CREAM/FROZEN DESERT. Must comply with PFA/FPO/FSSAI standards Preferably as per IS 5839:2000 standards.	Rs. 20.00 Crore	Rs. 3,15,000/- for Static Catering units. Rs. 4,20,000/- for Mobile catering units. Rs. 7,35,000/- for both types of Catering units.
2	AERATED/ENERGY DRINKS IN GLASS/PET BOTTLES & CANS Must comply with FSSAI standards.	Rs. 20.00 Crore	Rs. 3,15,000/- for Static Catering units. Rs. 4,20,000/- for Mobile catering units. Rs. 7,35,000/- for both types of Catering units.
3.	Biscuits, Cakes & Confectionery Items.		
(a)	BISCUITS Must comply with PFA/FPO/FSSAI standards Preferably as per IS 1011:2002 Standard.	Rs 20.00 Crore	Rs. 3,15,000/- for Static Catering units. Rs. 4,20,000/- for Mobile catering units. Rs. 7,35,000/- for both types of Catering units.
(b)	CONFECTIONERY ITEMS Must comply with PFA/FPO/FSSAI standards Preferably as per IS 1009:2004 standards.		
(c)	Cakes Must comply with PFA/FPO/FSSAI standards Preferably as per IS 9712:1981 standards.		
4.	Tetra Packed/PET Bottles-Flavored Milk/Milk Products. Must comply with FSSAI/FPO standard as per IS 1000:1989 standard.	Rs 20.00 Crore	Rs. 3,15,000/- for Static Catering units. Rs. 4,20,000/- for Mobile catering units. Rs. 7,35,000/- for both types of Catering units.
5.	Fruit Juice & Fruit Drinks.		
(a)	Tetra Packed/Glass/PET Bottles-Fruit Juice .Must comply with FSSAI/ FPO/FSSAI standards.	Rs 20.00 Crore	Rs. 3,15,000/- for Static Catering units. Rs. 4,20,000/- for Mobile catering units. Rs. 7,35,000/- for both types of Catering units.
(b)	Tetra Packed/Glass/PET Bottles-Fruit Drink. Must comply with FSSAI/ FPO/ FSSAI standards.		



6.	Snacks: Namkeens, Chips & Kurkure.		
(a)	NAMKEENS Must comply with PFA/FPO/FSSAI standards Preferably as per IS 15271:2003 standards.	Rs 5.00 Crore	Rs. 3,15,000/- for Static Catering units. Rs. 4,20,000/- for Mobile catering units. Rs. 7,35,000/- for both types of Catering units.
(b)	CHIPS Must comply with PFA/FPO/FSSAI standards Preferably as per IS 15271:2003 standards.		
7.	Tea Bags & Coffee Bags.		
(a)	TEA - BULK PACK IN PACKETS & TEA BAGS Must comply with PFA/FPO/FSSAI standards Preferably as per IS 3611:2000 standards.	Rs. 5.00 Crore	Rs. 3,15,000/- for Static Catering units. Rs. 4,20,000/- for Mobile catering units. Rs. 7,35,000/- for both types of Catering units.
(b)	COFFEE POWDER- BULK PACK IN PACKETS & SACHETS Must comply with PFA/FPO/FSSAI standards Preferably as per IS 3309:1992 standards.		
8.	TOMATO KETCHUP & PICKLE.		
(a)	TOMATO KETCHUP- BOTTLE/SACHETS-1KG PACK & 12-15 GM SACHETS Must comply with PFA/FPO/FSSAI standards Preferably as per IS 3882:1966 standards.	Rs. 5.00 Crore	Rs. 3,15,000/- for Static Catering units. Rs. 4,20,000/- for Mobile catering units. Rs. 7,35,000/- for both types of Catering units.
(b)	BLISTER PACK-PICKLE Must comply with PFA/FPO/FSSAI standards Preferably as per IS 3501:1966 standards.		
9.	BUTTER, JAM & CREAMER.		
(a)	BUTTER IN FOIL/BLISTER PACK (8-10 GMS) Must comply with PFA/FPO/FSSAI standards Preferably as per IS 3507:1966 standards.	Rs. 2.00 Crore	Rs. 3,15,000/- for Static Catering units. Rs. 4,20,000/- for Mobile catering units. Rs. 7,35,000/- for both types of Catering units.
(b)	BLISTER PACK -JAM Must comply with PFA/FPO/FSSAI standards Preferably as per IS 5861:1993 standards.		
(c)	SACHET-DAIRY CREAMER Must comply with PFA/FPO/FSSAI standards Preferably as per IS 1165:2002 standards.		



10.	SUGAR, SALT & PEPPER.		
(a)	SACHET-SUGAR Must comply with PFA/FPO/FSSAI standards Preferably as per IS 1151:2003 standards	Rs. 2.00 Crore	Rs. 3,15,000/- for Static Catering units. Rs. 4,20,000/- for Mobile catering units. Rs. 7,35,000/- for both types of Catering units.
(b)	SACHET -SALT Must comply with PFA/FPO/FSSAI standards Preferably as per IS 7224:1985 standards.		
(c)	SACHET-PEPPER Must comply with PFA/FPO/FSSAI standards Preferably as per IS 1798:1982 standards.		
(d)	DRY FRUITS (All varieties in smalls packs) Must comply with PFA/FPO/FSSAI standards.		
11.	SWEETS-Packed in sealed boxes and cans. Must comply with PFA/FPO/FSSAI standards. Preferably as per IS 1009:2004 standards.	Rs. 5.00 Crore	Rs. 3,15,000/- for Static Catering units. Rs. 4,20,000/- for Mobile catering units. Rs. 7,35,000/- for both types of Catering units.
12.	Baby Foods- Packed Must comply with FSSAI standards.	Rs. 2.00 Crore	Rs. 3,15,000/- for Static Catering units. Rs. 4,20,000/- for Mobile catering units. Rs. 7,35,000/- for both types of Catering units.
13.	Millet Based Products- Packed Must comply with FSSAI standards.	Rs. 1.00 Crore.	Rs. 3,15,000/- for Static Catering units. Rs. 4,20,000/- for Mobile catering units. Rs. 7,35,000/- for both types of Catering units.
14.	Bakery products in packed condition with best before date (Must comply with FSSAI standards).	Rs. 5.00 Crore	Rs. 3,15,000/- for Static Catering units. Rs. 4,20,000/- for Mobile catering units. Rs. 7,35,000/- for both types of Catering units.
15.	PACKED COCONUT WATER in packed condition (Must comply with FSSAI standards). Must be packed and each pack should be suitably marked name of material, Batch no., code no., Date of packing, Best before date & Net Weight.	Rs. 5.00 Crore	Rs. 3,15,000/- for Static Catering units. Rs. 4,20,000/- for Mobile catering units. Rs. 7,35,000/- for both types of Catering units.
16.	Ready to Eat Meals. Must comply with FSSAI standards.	Rs. 5.00 Crore	Rs. 3,15,000/- for Static Catering units.

Note:- Product or Group of sub products shown in main products head under item no. 3,5,6,7,8,9 & 10 will be treated as one product for the purpose of cost of application form & registration fee.



Annexure-II

1.	Name of the Party/ Applicant	
2.	Name of the Bank	
3.	Name of the Bank Branch & Address.	
4.	Account No.	
5.	IFSC Code.	
6.	MICR Code.	

