

North Western Railway

**O/o Principal Financial Adviser
Jaipur**

No. NWR/HQ/ACCT/ADM/Appendix-IV/2026

Date: 06.05.2026

**All Dy.CAO/G, Dy.FACAO/W&S
All Zonal Railways, Production Units
RDSO/LKO**

NOTIFICATION: Appendix –IV(IREM)Exam - 2026

Sub: Conduction of Appendix–IV (IREM) Examination through Computer Based Test (CBT)for confirmation of Accounts Stock Verifiers (ASVs) – Reg.

Ref: 1.Railway Board's letter No. E(NG)I-2021/PM-9/4 dated 13.09.2022

2.IREM Vol-I, Appendix-IV

3.RBA No. 19/2025 dated 17.06.2025

4.RBA No. 22/2025 dated 02.07.2025

5.RBA No. 28/2025 dated 29.09.2025

6. This office letter dated 24.11.2025

The Ministry of Railway(Railway Board, vide reference (5) has nominated North Western Railway (NWR) as the Nodal Railway for conducting the Appendix–IV (IREM) Examination. Accordingly, it is proposed to conduct Appendix-IV (IREM) Examination for confirmation of Accounts Stock Verifiers (ASVs) through CBT for all Zonal Railways and Production Units of Indian Railways.

2. Mode and Scheme of Examination with tentative date of examination

Mode and Scheme of Examination:

- a) Mode: Computer Based Test (CBT)
- b) Number of Papers: One (MCQ based)
- c) Maximum Marks: 100
- d) Qualifying Marks: 40%
- e) There shall be no negative marking
- f) Relaxation: As per extant rules
- g) Duration: 2 hours(Single shift)
- h) Language of Papers: Bilingual (English/Hindi)-The names of the candidate/s who desire to answer their papers in Hindi/English from Zonal Railways/PU units may please be indicated clearly. No change in Medium shall be entertained once the details of candidates submitted to Nodal Railway.

Handwritten signature and date:
6/5/26

Note : The examination shall be conducted strictly in accordance with Appendix-IV of IREM Vol-I, as amended from time to time.

Venue & Date of Examination: Jaipur (Raj.) & 07.06.2026: The time, Centre and reporting instructions will be notified separately through the NWR website and official communication. Similarly, in case of any modification/change same will be notified separately through NWR official website and official communication.

3. Eligibility

As per IREM Appendix IV, the staff appointed as Accounts Stock Verifier will be required to pass the Appendix-IV IREM examination in four chances to be availed within a period of five years of their joining of the post of Accounts Stock Verifier failing which they will be reverted to the parent cadre. Stock Verifiers who have passed the examination prescribed in Appendix III in Inspector of Stores Accounts Group need not pass the examination prescribed in this Appendix for the purpose of their confirmation and drawal of increments.

4. Submission of Candidate Bio-data

All Zonal Railways and Production Units shall forward the Bio-data of eligible Accounts Stock Verifiers in the prescribed Annexure-A (Bio-data Proforma) format, duly filled in Excel (font: Times New Roman, size 12), subject to the following:

- a) The bio-data shall be forwarded both in soft copy (Excel format) and hard copy, upto **18.05.2026** Submission in both formats is mandatory.
- b) The concerned ZR/PU officer will ensure eligibility of the candidates as per IREM Appendix-IV.
- c) Bio-Data of NWR candidates shall be furnished separately by Dy.FA&CAO/W&S/HQ/ NWR, being the cadre controlling authority for Accounts Stock Verifiers.
- d) The hard copy & soft copy of the candidates list should be carefully checked, signed on each page by a Gazetted Officer, and accompanied by a covering letter duly signed by the concerned FA&CAO or Dy.CAO/G or the concerned officer dealing with administration, certifying that the list has been checked for correctness of each candidate's particulars.
- e) Any subsequent correction/modification to the list shall be issued with the personal approval of the PFA. Only specific changes/modifications may be advised; sending the complete list again is not required.
- f) Zonal Railways/P.U. etc. shall also ensure that the names of debarred candidates who are not eligible to appear in the examination are NOT forwarded. In such cases, concerned Zonal Railway/P. Units shall be responsible.

5. Syllabus

General familiarity with the various classes of stores and the procedure followed in the Stores Depots and in the Accounts Office, and the practical knowledge of the procedure relating to the verification of stock and stores, adjustment arising from such verification and preparation and disposal of stock verification reports.

6. Admit Cards

- a) Admit Cards will be made available for download on the NWR official website at least 10 days prior to the date of examination.

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- b) Candidates shall download and print their Admit Card and bring it to the examination centre along with a valid photo identity proof (Aadhar Card/PAN Card along with Employee Identity Card/Railway Pass)
- c) No candidate will be permitted to appear in the examination without a valid Admit Card.
- d) In case of non-receipt of Admit Card, the candidate should contact the Nodal Officer (dycaog@nwr.railnet.gov.in) well in advance of the examination date.

7. Reporting time and Entry to Examination Centre

- a) Candidates shall report at the allotted examination Centre at least 60 minutes before the scheduled commencement of the examination for document verification and biometric registration.
- b) Entry to the examination hall will be closed 15 minutes before the commencement of the examination. No candidate shall be permitted entry after this time under any circumstances.
- c) Candidates shall appear only at the centre allotted to them. No request for change of centre will be entertained in normal circumstances. It shall be the responsibility of the candidate to attend the examination as scheduled.
- d) Candidates must carry: (i) Valid Admit Card (ii) Valid original photo ID proof (iii) Passport size photographs (if required for biometric registration).

8. CBT Test - Instructions

- a) A Mock Test/Familiarization Session will be made available on the NWR website prior to the examination date. All candidates are advised to take the mock test to familiarise themselves with the CBT interface.
- b) Candidates will log in to the CBT platform using credentials as specified in the Admit Card.
- c) Blank rough sheets/scratch pads will be provided at the examination centre. Candidates shall not bring their own stationery. All rough sheets must be surrendered to the invigilator before leaving the hall.
- d) Candidates may navigate between questions, mark questions for review, and change their answers at any time within the allotted duration before final submission.
- e) Final Submission: Candidates must click the 'Submit' button to finalise their response before the time expires. Responses not submitted before the time may not be recorded.
- f) In case of any technical failure/system malfunction, the candidate must immediately inform the invigilator. No extra time will be granted unless there is a centre-wide failure as certified by the Centre Superintendent. In case of centre wise failure the concerned Invigilator/centre-Incharge shall document the details.

9. Prohibited items

Any candidate found in possession of prohibited items shall be liable for disqualification and disciplinary action. The following items are strictly prohibited inside the examination hall:

- a) Mobile phones, smart watches, Bluetooth devices, earphones and any other wireless communication devices.
- b) Calculators, digital diaries, programmable devices, dongles and USB drives.
- c) Books, notes, printed/handwritten material of any kind.
- d) Bags, pouches, wallets (except as permitted).
- e) Any electronic gadget not specifically authorized.

29/11/2017

10. Declaration of Results and Grievance redressal

- a) Results will be declared on the NWR website. All Zonal Railways/Production Units will be intimated separately.
- b) Candidates aggrieved by the result may represent in writing within 30 days of declaration of results. Representations received after the stipulated period will not be entertained.
- c) No re-checking/re-evaluation of answer sheets will be undertaken. However, representations regarding question-related discrepancies will be examined by the designated committee.

11. General Instructions

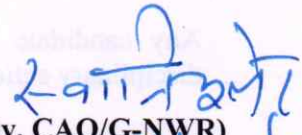
- a) The examination will be governed strictly by the provisions of IREM Appendix-IV.
 - b) The candidate list should be carefully checked and signed by a Gazetted officer with certification of correctness.
 - c) Details of a nominated SPOC shall be communicated for coordination as per the proforma placed as Annexure- C.
 - d) The Zonal Rly./PU etc may also ensure that the names of debarred candidates who are not eligible to appear in the App IV IREM exam are not forwarded. In such cases concerned Zonal Rlys./PU will be held responsible.
 - e) Submission of complete list in both soft and hard copy is mandatory.
 - f) If any change becomes necessary after submission, only specific modifications may be advised.
 - g) All information may be forwarded through official communication channels as prescribed.
 - h) Any further corrigendum/addendum will be posted on the NWR official website.
12. It is reiterated that in addition to above instructions, all other instructions regarding conducting the App IV IREM examination circulated from time to time should be scrupulously followed.
13. The complete lists of candidates as per proforma as per Annexure A should be sent by soft copy(to be filled in excel format; in font size 12, Times New Roman) as well as hard copy upto dated **18.05.2026**. Submission in both soft copy as well as Hard copy is mandatory.
14. All physical correspondence in connection with the above examination should be sent in sealed name cover addressed to Dy.CAO/G-NWR HQs without fail(Soft copy to be forwarded to the email id dycaog@nwr.railnet.gov.in).

This issue with the approval of the Competent Authority.

Enclosures: Annexure-A

Annexure-B (to be filled by Incharge-JP Centre)

Annexure-C


(Dy. CAO/G-NWR)
06/05/26

Copy for kind information to:

Chairman, RRB/Ajmer, JDF(CCA), Railway Board –
Sr.DFM/Jaipur, Dy. FA&CAO/W&S-NWR,
Dy. FA&CAO/IT – for website link updation/management
AFA/Adm-NWR (SPOC)

Annexure "C"

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Authorised Sign.