

APPLICATION FOR PREFERRING COMPENSATION CLAIMS FOR DAMAGE, SHORTAGE OR LOSS OF GOODS/PARCELS

Letter No. Dated:

To,

**The Chief Claims Officer,
North Western Railway,
Jaipur..**

Dear Sir,

Sub: Claims for compensation: Railway Receipt/Parcel Way Bills/Luggage.

Ticket No _____ From: _____ to _____ under Section 106B and 192 of the Railways Act, 1989

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I/We prefer a claim on the Railway as per particulars of Railway Receipt/Parcel Way Bill/Luggage Ticket given below:

From _____ (Station) to _____ (Station)

via _____.

Invoice and Railway Receipt/Parcel Way Bill/Luggage Ticket No. _____ Dated: _____.

No. of packages and description of consignment booked as shown in the Railway Receipt/Parcel Way Bill/Luggage Ticket: _____.

Name of the Consignor: _____

Name of the consignee: _____

Date of Delivery: _____

Details of shortage, damage or loss _____

Full particulars of the contents of the missing or damage package/packages showing the value of each article packed therein. (Copy of Short or Open Delivery Certificate, if any, should be enclosed)

The Amount claimed and how it is arrived at (The original trade invoice or other proof of value of the goods together with a copy thereof should be enclosed)

My/Our title to the claim (A letter of authority from the consignee, if necessary, the Railway Receipt in original and Partial delivery certificate either in original or a certified copy should be enclosed)

Other remarks, if any _____

Yours faithfully