

## STORES

### 1. ORGANISATION

Divisional Stores branch is headed by DMM who is assisted by One DMS-I and four DMS-III

### 2. STAFF STRENGTH

Category	Sanctioned Strength	On Roll
Group (C)	14	11
Group (D)	17	14
Total	31	25

### 3. LOCAL PURCHASE

Non stock demands (Up to three lacs ) are met by making local purchase. Wherever DGS&D rate contracts are available , demands are covered by placing supply orders against rate contract . Details of local purchase made during the last three years are shown below.

Sr.No.	YEAR	No. of items	Total value (Rs.)
1.	2010-11		
2.	2011-12		
3.	2012-13 (up to Jan.2013)		

### 4. UNIFORM CELL

All uniforms are charged out as per demand from uniform ward of General Stores depot Ajmer and collected by ajmer division and distributed as per demand.

### 5. BOOKS AND FORMS

Printed Forms and books like general Mech.commercial and operating nature are being collected from Printing Press Ajmer and distributed all over the division .

**6. Supply of Cleaning and consumable** items to all Stations of ajmer Division as per their sanctioned imprest There is no complaint regarding supply of these items.

## **7. OTHER HIGHLIGHTS**

\* 100 % Summer uniform for the year 2012 has been supplied .

\*100 % Winter uniform for the year 2012-13 have been supplied .

## **8. All Consumable ,Uniforms & Books & Forms**

All these items has been distributed through truck.

