

APPLICATION FOR PREFERRING COMPENSATION CLAIMS FOR THE LOSS, DESTRUCTION DAMAGE,
DETERIORATION OR NON DELIVERY OF GOODS OR PARCELS CARRIED BY RAILWAY

Letter No.

Dated:-----

To,

Chief Claims Officer (CCO)
Headquarter Office
North Western Railway
Near Jawaher Circle
Jaipur, 302017

Dear Sir,

Sub: Claims for compensation : Invoice/Railway Receipt/Parcel Way Bill/ Luggage Ticket No.-----
From-----to-----

Under section 106 and 192 of the Railway Act, 1989 , I prefer claim to North western Railway, particulars of which are detailed below:-

1. From -----(station) to----- (station) via-----
2. Invoice and Railway Receipt/Parcel Way bill/Luggage Ticket No.-----dated-----
- 3.No. of packages and description of consignment booked as shown in the Railway Receipt/Parcel Way Bill/ Luggage Ticket-----
- 4.Name of consignor -----
- 5.Name of Consignee-----6.Date of delivery-----
7. Details of shortage, damage or loss-----
8. Full particulars of the contents of the missing or damaged package/packages showing the value of Each article packed therein(short or open delivery certificate, if any, should be Enclosed)-----
- 9 The amount claimed and how it is arrived at(The original beejuck or other proof of the value of the goods together with a copy should be enclosed)-----
10. Power of Attorney/Letter of Subrogation, if claims are preferred by the authorized person or agent on behalf of the claimant should be enclosed.
11. In the case of complete non-delivery, the relevant original RR& partial delivery certificate in the case of part/ Non-delivery should be enclosed.
12. Bank details.
13. Other remarks. If any

Yours faithfully
(Full Name and address of the consignor/
recorded consignee/endorsed consignee)

Encl:

1. Original Beejuck together with a copy
2. Valid power of Attorney on stamped paper of the appropriate value (if claim preferred by authorized person/claim agent.
3. Valid power of attorney and Letters of Subrogation if claims are preferred by the Insurance company.
4. Original Railway Receipt or Partial Delivery certificate in case of non- delivery/partial delivery or certified copy thereof in case original Railway Receipt is lost from the custody of the party.
5. Short or open delivery certificate.
6. Other relevant documents, if any.
7. Bank details.

- N.B:1. If the above documents are not submitted, it will not be possible to process the Claims and hence it will not be entertained.
2. This notification is also available in railway website.