

**The procedure followed in the decision making process, including channels of supervision and accountability:**

1. All the financial decisions are taken by SOP which are delegated by GM.
2. All the technical decisions are taken by codes, manuals and special instructions.

**The norms set by Mechanical Department for the discharge of its functions:**

1. All the financial decisions are taken by SOP which are delegated by GM.
2. All the technical decisions are taken by codes, manuals and special instructions.