

PERSONNEL DEPARTMENT

The Personnel Branch in Jaipur Division of North Western Railway is established to look after the Establishment related work, Welfare Activities, Industrial Relations, Policy and Rules & Regulations of Personnel related matters of all departments.

The Personnel Department arranges Recruitment, Training, Promotions, Transfers, Selections, Creation of Posts and Granting Retirement Benefits, etc. Disbursement of Pay and Allowances, Productivity Linked Bonus and Maintenance of Service Records and Leave Records of Non-Gazetted Staff except RPF and Accounts departments also comes under the purview of the Personnel Branch.

It deals with the Recognised Unions and arranges Permanent Negotiating Machinery Meetings and PREM Meetings for settlement of Staff Grievances.

The department deals with the provisions of various Laws and Acts promulgated by the Government of India from time to time, such as, Industrial Disputes Act, Factory's Act, Workmen's Compensation Act, Wages Act, Disciplinary & Appeal Rules and Railway Servant Service Conduct Rules, etc.

The Personnel Department is the custodian of all Establishment Rules and Regulations and their interpretation in service matters. Many Welfare Activities like running of Staff Canteens, Holiday Homes, Consumer Cooperative Societies, Railway Schools and Institutes etc. are also undertaken by the Personnel Branch.

IMPORTANT LINKS

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<u>SN</u>	<u>DISCRIPTION</u>	<u>LINK</u>
1	RBEs issued by Railway Board /Head quarter office	http://122.252.243.98/Departments/personnel/pnew/rl.html
2	PS issued by Head Quarter office	http://122.252.243.98/Departments/personnel/pnew/rl.html
3	RTI guidelines	https://nwr.indianrailways.gov.in/view_section.jsp?lang=0&id=0,2
4	Holiday Homes	http://10.141.2.19/Departments/personnel/PageHolidayHomes.htm
5	Welfare	http://10.141.2.19/Departments/personnel/PageWelfare.htm
6	Others Forms	http://122.252.243.98/Departments/personnel/pnew/df.html