

MATERIAL MANAGEMENT ACTIVITIES AT DIVISIONAL LEVEL

Sr.DMM/DMM is the Branch Officer who is the in-charge of stores branch in Bikaner Division. The duties of Sr.DMM/DMM includes Purchase of Stock/Non-Stock items require by all the Branch Officers of costing up to their powers of purchase.

Sr. DMM/DMM is the member of all divisional survey committee for declaring condemnation of over lived stores, dead stock items, T&P and M&P items. For Spot purchase, Sr.DMM/DMM is also the committee member normally.

GeM portal has been implemented successfully in Bikaner division and all the items available on GeM are being procured through GeM only.

Divisional Stores is functioning to cater to the requirements of materials for BKN Division through purchasing N/S item, stocking of stock items. Disposal of scrap of Division and Lalgarh workshop, Bikaner through sale, is also being done at Divisional level.

Gazette cadre is 2 posts – One SS (DMM) and one JS/AS Grade (ADMM)

There is also a divisional Stores Depot (DSD) to cater the regular stores requirements of divisional and this is supervised by Chief Depot Material Superintendent. Presently, DSD is Situated at the end of platform no.1 of Bikaner station.

ACHIVEMENTS:

- The complete purchase activates have been computerized. Registration of demands, invitation of tenders, acceptance of tenders and issue of purchase orders is being done online only. The correspondence work is being performed on web based software i.e. GeM (Government e-Marketplace) & IREPS (Indian Railway e-procurement System). This helps in improving efficient working and transparency as purchase statistics and other important data can be viewed online. All the demands are done online, technical review of offer and up to PO finalization to cancellation and amendment are also being done online resulting full transparency.
- GeM Portal has been implemented successfully and all the items and various services like vehicle hiring, cleaning, manpower hiring, housekeeping etc are available on GeM are being procured through GeM only.
- Various P.way scrap like rails, fish plates etc and also scrap generated by workshop is being sold in very transparent manner i.e. through E-auction. For details IREPS website can be visit.