

**NORTH WESTERN RAILWAY
BIKANER DIVISION**

Subject:- Expression of Interest (E.O.I.) for empanelment of Architect for Bikaner Division.

Expression of Interest (E.O.I.) is hereby invited for empaneling Architects/Architectural Firms for architectural consultancy service for various works in Bikaner Division. Bikaner Division has to execute various works of improvement to railway stations, circulating area, Station Buildings, Service Buildings, Rest House Railway Hospitals and other Railway buildings.

- 1) Bikaner Division has decided to empanel Architects / Architectural Firms for providing technical consultancy services for Architectural Consultancy for various work of improvement to Railway stations, service buildings, Railway Hospital, Rest House and other Railway buildings.
- 2) Applications are invited from experienced Architects/ Architectural Firms for empanelment in Bikaner Division for providing Technical Consultancy Services for various works of improvement to railway station, service building, Railway Hospital, Rest House and other Railway buildings according to the Eligibility Criteria and on format provided in this notice.
- 3) This notice is for empanelment and applications may be sent through email at osgsu1bkn@gmail.com / dycegsubkn@gmail.com or hard copy addressed to **CPM Gati Shakti Unit office, Bikaner, North Western Railway, In front of Railway Ground, Bikaner. PIN – 334001.**
- 4) All applications shall be free of cost. The application due date shall be 11 hrs 9th January, 2023.
- 5) If an application is rejected, the same applicant cannot apply within 06 (six) months.
- 6) The empanelment shall be kept for 02 years, after which the consultant shall have to renew the empanelment following the same method.
- 7) Interested Applicants may obtain further information from: Deputy Chief Engineer/Gati Shakti Unit/Bikaner. (e-mail: dycegsubkn@gmail.com & Mobile No. 9001195746)
- 8) Eligibility Criteria and other conditions for Empanelment of Consultants for various work of improvement to railway station, service building, Railway Hospital, Rest House and other Railway buildings.

Eligible Applicant:

- (i) The applications will be considered only from those applicants (proprietorship firms, partnership firms, companies) who meet the requisite eligibility criteria prescribed in this notice.
- (ii) An applicant shall submit only one application, either individually or as a partner of a JV/Consortium. An applicant who submits more than one application will cause all of the proposals in which the applicant has participated to be disqualified. No applicant can be a sub-contractor while submitting a bid individually or as a partner of a JV/Consortium in the same process. An applicant, if acting in the capacity of subcontractor in any bid, may participate in more than one bid, but only in that capacity.
- (iii) Applicants shall not have a conflict of interest. All applicants found to have a conflict of interest shall be disqualified. Applicants shall be considered to have a conflict of interest with one or more parties in this bidding process. if:
 - (a) An Applicant has been engaged by the Employer to provide consulting services for the preparation related to procurement for implementation of the project; or
 - (b) An Applicant is any associates/affiliates (inclusive of parent firms) mentioned in sub-paragraph (a) above; or
 - (c) An Applicant leads, or temporarily seconds its personnel to firms or organizations which are engaged in consulting services for the preparation related to procurement for an implementation of the project, if the personnel would be involved in any capacity on the same project.
- (iv) If there is any misrepresentation of facts with regard to undertaking submitted the same will be considered as "fraudulent practice" and the application of such applicants will be rejected.
- (v) Applicant (any member in case of JV/consortium) must not have suffered bankruptcy/insolvency during the last 3 years. The tenderer should submit undertaking to this effect in Form-1 of the application.

Conditions of Eligibility of Applicants:

- 1) The Applicant shall fulfill the following conditions for empanelment as consultant for various works of works of improvement to railway stations, circulating area, Station Buildings, Service Buildings, Rest House Railway Hospitals and other Railway buildings.
- 2) The Architect shall be registered in council of Architect/ impanelled with any government organisations or as per government guidelines. The architect shall have the experience of architectural design work as per below-
 - a) **Technical Capacity:** The Applicant shall have, over the past 15 (Fifteen) years preceding the Application Due date, undertaken a minimum of 2 (two) Eligible Assignments for Development of a government offices, public buildings, railway station, metro station, LRT, Mono-rail, High speed rail, bus terminal/ station, airport, Multi Modal Transit Hub district centers, shopping malls, educational campus, residential township, hospitals, sports complex, exhibition complex, Convention Centre and similar structures.
 - b) **Availability of Key Personnel:** The Applicant shall offer and make available Key Personnel meeting the requirements specified below

Key Personnel	Educational Qualification	Length of Professional Experience	Experience on Eligible Assignments
Chief Architect	Masters or Bachelor in Architecture	Minimum 10 years	He should have led the architectural planning for Development of a government offices, public buildings, railway station, metro station, LRT, Mono-rail, High speed rail, bus terminal/ station, airport, Multi Modal Transit Hub district centers, shopping malls, educational campus, residential township, hospitals, sports complex, exhibition complex, Convention Centre and similar structures.

Submission of proposal: -

1. Applicant should submit satisfactory completion certificates or satisfactory performance certificate (in case of an ongoing assignment) from the client as evidence of its experience. Applicant should submit details of its own and its key personnel's experiences in the specified forms duly certified by authorized signatory.
2. The evaluation of the document submitted by the firm should be evaluated by the committee and empanel firm/architectural firm shall be listed out and panel will be notified by Bikaner Division.
3. The further works for consultancy will be assigned on the basic of quotation/tender and the enlisted firm/architectural shall be eligible for participation in individual case.
4. List of document submitted by party shall include –
 - FORM – I Letter of Application
 - FORM – II Particulars of the Applicant (Firm)
 - FORM - III Eligibility of the Applicant (Firm)
 - FORM - IV PARTICULARS OF KEY PERSONNEL

Letter of Application

(On Applicant's letter head)

**To,
CPM Gati Shakti Unit office,
In front of Railway Ground
Bikaner (Rajasthan) - 334001**

Sub: Empanelment of Consultant for Providing Architectural & Real Estate Consultancy for Railway Station Re-development and other Railway buildings'.

Dear Sir,

1. With reference to your Document dated____I/We, having examined all relevant documents and understood their contents, hereby submit our proposal for '**Empanelment of Consultant for providing Architectural and Real Estate Consultancy for Railway Station Re- development and other Railway buildings'.**
2. The proposal is unconditional and unqualified.
3. All information provided in the Application including application forms, is true and correct and all accompanying documents are true copies of their respective originals. If at any time it is found that any information/detail provided by me/us is false or incorrect then the Bikaner Division has the right to cancel the empanelment.
4. I/We undertake to provide any additional information it may deem necessary or require for supplementing or authenticating the Proposal to Bikaner Division.
5. I/We acknowledge the right of the Bikaner Division to reject our application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
6. We certify that in the last three years, we/any of the consortium members have neither failed to perform on any contract, as evidence by imposition of a penalty or a judicial pronouncement or arbitration award, nor been expelled from any project or contract nor have had any contract terminated for breach on our part.
7. I/We declare that:
 - (a) I/We have examined and have no reservations to the Documents.
 - (b) I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in respect of any tender or request for proposal issued by or any agreement entered into with the Bikaner Division or any other public sector enterprise or any Government, Central or State; and
 - (c) I/We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
 - (d) I/We hereby certify that we have not have suffered bankruptcy/ insolvency during the last 3 years.
8. I/We understand that you may cancel the Selection Process at any time and that you are neither bound to accept any Proposal that you may receive nor to select the Bidder, without incurring any liability to the Applicants.
9. I/We declare that We/any member of the consortium, are/is not a member of a/any other Consortium applying as an Applicant.
10. I/We certify that in regard to matters other than security and integrity of the country, we have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which would cast a doubt on our ability to undertake the Consultancy

for the Project or which relates to a grave offence that outranges the moral sense of the community.

- 11.** I/We further certify that in regard to matters relating to security and integrity or the country, we have not been charge-sheeted by any agency of the Government or convicted by a Court of Law for any offence committed by us or by any of our Associates.
- 12.** I/We further certify that no investigation by a regulatory authority is pending either against us or against our Associates or against our CEO or any of our Directors/Managers/employees.
- 13.** I/We hereby irrevocably waive off right which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Bikaner Division and/ or the Government of India in connection with the selection of the Bidder or in connection with the Selection process itself in respect of the above-mentioned Project.
- 14.** I/We agree and understand that the proposal is subject to the provisions of the document. In no case, shall I/We have any claim or right to whatsoever nature if we are not selected for the empanelment.
- 15.** I/We agree and undertake to abide by all the terms and conditions of the Document. In witness thereof, I/We submit this Proposal under and in the accordance with the terms of the Document.

Yours faithfully,

(Signature of the Authorized Signatory)

(Name and designation of the Authorized Signatory)

(Name and seal of the Applicant/Lead Member)

Particulars of the Applicant (Firm)

1.1	State whether applying as Sole Firm/ Proprietor/ Partner/ Director/ Architect or otherwise status of the firm.	
1.2	State the following: Name of Company or Firm: Legal status (e.g. incorporated private company, unincorporated business, partnership etc.): Country of incorporation: Registered/local address: Correspondence address: Year of Incorporation: Year of commencement of business: Principal place of business: Brief description of the Company including details of its main lines of business Particulars of individual(s) who will serve as the point of contact/Communication with Bikaner Division: (a) Name: (b) Designation: (c) Company: (d) Address of registered/local office: (e) Telephone Number/Mobile number: (f) E-Mail Address: (g) Fax Number:	
1.3	For the Applicant, state the following information:	
	1.3.1 Has the Bidder been penalized by any organization for the poor quality of work in the last five years?	Yes / No
	1.3.2 Has the Bidder been blacklisted by any Govt. department/Public Sector Undertaking in the last five years and such blacklisting exists on the date of submission of application?	Yes / No
	1.3.3 Has the Bidder suffered bankruptcy/insolvency in the last five years?	Yes / No
	Note: If answer to any of the questions at 1.3.1 to 1.3.3 is yes, the Bidder is not eligible for this empanelment.	
1.4	Does the Applicant's firm/company combine functions as a consultant or designer along with the functions as a contractor and/or a manufacturer?	Yes / No
1.5	Name of Authorized representative to Act and sign on behalf of the firm.	

Note: -

- All the items/columns in the form shall be filled clearly by the applicant clearly indicating reply in Yes/No wherever applicable.**
- A separate form shall be submitted by both the partners in case of JV/Consortium.**

(Signature of the Authorised Signatory)
(Name and designation of the Authorised Signatory)
(Name and seal of the Firm)

Eligibility of the Applicant (Firm)#

Name of the Applicant Firm:

S.N.	Name and brief description of project and nature of assignment completed @	Name of the Client	Location City/State	Date of completion of assignment or ongoing
1.				
2.				

The Applicant should provide details of those projects undertaken by the firm that are as per the definition of eligible assignments provided in clause 2.

@ Should be accompanied with completion certificates or satisfactory performance certificates (in case of on-going assignment) from the Client or any other valid proof accepted to Railway.

Note: Separate form shall be submitted by both the partners in case of JV/Consortium.

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this form correctly describes the details of eligible assignments carried out by the firm. I understand that any willful misstatement described herein may lead to disqualification or dismissal, if emplaned.

Date:

Place:

(Signature of the Authorized Signatory)

(Name of designation of the Authorized Signatory)

Name and Seal of the company



Form -4

PARTICULARS OF KEY PERSONNEL

Designation of Key Personnel	Name	Educational Qualification	Total Professional Experience	Present Employment		Details of eligible Assignments worked upon
				Name of Firm	Employed Since	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Chief Architect						

Note: Separate form shall be submitted by both the partners in case of JV/Consortium.

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this form correctly describes qualifications, and experience of all the key Personnel. I understand that any willful misstatement described herein may lead to disqualification or dismissal, if emplaned.

Date:

Place:

(Signature of the Authorized Signatory)

(Name of designation of the Authorized Signatory)

Name and Seal of the company