

CVC GUIDELINES

S.No.	Description	Status
1.	Registration of contractors/ suppliers/ vendors for expenditure Contracts for which registered/approved list is maintained.	NA
2.	Registration of contractors for earning contracts for which registered/Approval list is maintained	Available
3.	Registration of firms Trade group wise and category wise in respect of Procurement to be done by Stores Department.	NA
4.	Registration of firms/Hospitals for medical supplies/Health care.	NA
5.	Renewal of registration/re-registration in respect of items 1, 2, 3 & 4 above.	Available
6.	Approval of vendors by RDSO (both as Part I or Part II source) along With Directorate Operating Procedure (DOP) and Schedule of Technical Requirement (STR). Similar action should be taken by CORE, DLW, CLW, ICF, RCF for approving sources for the items Allotted to them.	NA
7.	Renewal of approval of vendors by RDSO (both Part I & Part II Sources) by RDSO, CORE, DLW, CLW, ICF & RCF.	NA
8.	Up gradation of a vendor from Part II list to Part I list.	NA
9.	Licenses of RTSA & CBA.	Available
10.	PCO booth licenses	Available
11.	Commercial plots.	Available
12.	Stacking permission.	Available
13.	Leasing for Food Plazas.	Available
14.	Pay and use toilet licenses	Available
15.	Parcel handling & transshipment licenses.	Available
16.	Registration of indents and allotment of rakes.	NA
17.	Application forms for claims compensation.	Available

18.	Tourist car, coach and train booking.	NA
19.	Application forms for Refund of freight & fare.	NA
20.	Waival of Demurrage	Available
21.	Appointments as consultant Doctors on contract & its renewal.	NA
22.	Appointments against Cultural quota, Sports quota, Handicap quota And Scouts & Guides quota. Vacancies/examination dates for these should also be on the Website.	NA
23.	Cases requiring appointments on compassionate grounds.	NA
24.	Status of all bill payments to contractors/ suppliers etc.	NA
25.	Recruitment by Railway Recruitment Boards and RPF/RPSF.	NA
	a. Employment notices indicating vacancy position, category, State (in case of RPF/RPSF only), community wise, eligibility Criteria etc	NA
	b. Clear position of receipt of applications with necessary Information.	NA
	c. Details of rejection of applications.	NA
	d. Details of issue of call letters.	NA
	e. Date, time and venues of examinations.	NA
	f. Publication of results and panels.	NA
	g. Information regarding withholding of result or cancellation of Examination.	NA
26.	Details of Tenders/Works Contracts of value > Rs.1 Crore in respect of Engineering/Mechanical/Electrical/S&T & Medical departments, Rs.50 lakhs for Commercial department and all purchases of value > Rs.20 lakhs done (Mechanized Cleaning Contracts)	Available
27.	Monthly summary of all Works contracts/purchases as per sl. 26. (Parking)	Available
28.	All Types of Licenses, permissions, clearances.	NA
29.	All applications forms/Performa should be available on website in downloadable form. After receipt of	Available

	application forms, the deficiencies found about documents/information submitted.	
30.	Status of individual applications/matters should be made available	NA