

## RTI GUIDELINES

ENGINEERING DEPARTMENT OF JAIPUR DIVISION

(As on 01.05.2024)

(IMPLEMENTATION OF RIGHT TO INFORMATION ACT, 2005 AS PER CLAUSE (b) OF THE ACT)

### **Particulars of organization, functions and duties:**

At divisional level Sr. Divisional Engineer (Co.) is the overall in-charge of engineering department. All activities pertaining to engineering department in the division are coordinated by Sr. Divisional Engineer (Co.), who is assisted by Sr.DEN(S), Sr.DEN(N), Sr.DEN(E), Sr.DEN(HQ), Sr.DEN(Estate) and XEN(Track). All branch officers are nodal officers for their respective jurisdiction.

There are 08 sub-divisions in Jaipur Division. Each sub-division is headed by Assistant Divisional Engineer.

The Engineering department of a railway administration is mainly responsible for: -

- (a) To maintain the railway track to ensure safe and smooth running of trains.
- (b) Developing and maintaining various civil engineering assets.
- (c) Special works related to track renewals.
- (d) Maintenance of staff quarters.
- (e) Maintenance of service buildings.
- (f) Maintenance of bridges etc.
- (g) Provision of civil engineering related passenger amenities at stations.
- (h) Construction of various passenger amenities at railway stations for benefit of the passengers.
- (i) Ensuring availability of potable water for passengers at the stations.
- (j) Custody and management of land.